# **BUSINESS** BIONICS



# your digital workforce on demand to

#### help automate repetitive, manual tasks



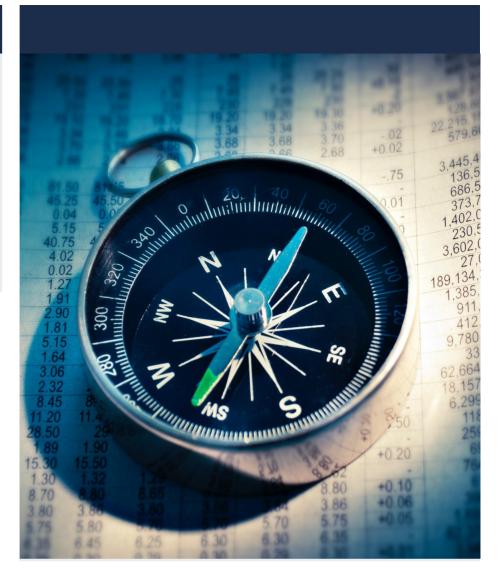
HOW TO GET STARTED WITH DIGITAL WORKFORCE

Once businesses buy into the concept of As part of the Business BIONICS service, software robots running some of their repetitive back-office processes, where do they start on the journey from "good idea" to robots running as a day-to-day part of the workforce?

What are those first steps? Who needs to be involved? How much time and effort is needed? How much will it cost? we work with customers very closely in the critical early stages; to help identify which processes make a good candidate for automation, how to assess them and the potential impact they can have and finally how to select the best candidate for a pilot. Then we work with the customer to deep dive into the chosen pilot process.

#### WHAT TO EXPECT

- REDUCE STAFFING COST
- FASTER PROCESSES
- ELIMINATION OF ERROR



### DISCOVERY & MAPPING ARE ABSOLUTELY KEY

We can not stress enough the importance of deep discovery and properly mapping out your process in fine detail. So often the process is just run everyday and how to do it is stored in people's heads. The deep discovery will tease out all the nuances of the process so it is truly understood.

# BUILD & TEST, THEN TEST AGAIN!

# ENGAGE USERS, MANAGERS & IT

Another critical aspect of the journey is to test, test, test and then test again. This requires quality test data, that is clean, representative and in great volume. This is often overlooked which can lead to insufficient testing and either delays in go live or starting with a half baked project. So test and test again.

#### SIMPLER, SMARTER, MORE ENJOYABLE BUSINESS PROCESSES

Delivering a successful robot is great business outcome. Having your teams understand what you have done, why you have done it and what comes next is an even better business outcome. To really get your digital workforce of to a strong start you must engage everyone who touches the process, the users, the manager and IT. It's key to early wins.

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