The Desired Results. Achieved.

- Easy to use, simplified solution
- Reduced risk and cost processing supplier invoices
- Greater visibility of invoices from receipt to payment
- Supplier invoices and associated documents stored electronically and available at the touch of a button

Orbis Protect streamlines the Accounts Payable process and get total visibility of their supplier invoices from receipt to payment.

THE BACKGROUND

In the UK, Orbis Protect is a market-leading provider of property, site and people protection in a range of sectors with a diversified client base.

Orbis is the trusted partner for a number of local authorities and housing associations as well as a large number of private sector organisations from large supermarkets chains to private property managers.

Innovation is the key to their success over the years by implementing the latest technology along the way.

THE CHALLENGE

The management at Orbis Protect wanted to have greater visibility of the Accounts Payable process. This meant gaining control of (and monitoring) the purchasing processes and subsequently extracting critical data for analysis purposes.

Orbis Protect wanted a user-friendly solution that would be quickly and easily adopted by the users, this meant a close integration with System21, their ERP System. The solution

would require minimal manual intervention and would have to present a cost-efficient way in which to capture and archive their purchase invoices and related documents while creating an approval workflow for each transaction.

According to Gartner, professionals spend 50% of their time searching for information and take 18 minutes on average to locate each document. Furthermore, IDC Canada has shown that almost £9000 worth of productivity is lost per worker per year due to their inability to find the data they require to do their job. The Cobwebb solution for Orbis Protect needed to address these challenges also.

THE SOLUTION

An integrated document management system, running natively on the IBM i platform, with both document reformatting and distribution capabilities along with integrated document archiving, scanning and capture functionality.

Working closely with the finance and IT team at Orbis, a solution was specified and implemented that matched Orbis Protect's requirements and meant they could convert

INDUSTRY
Property & People Protection Services

ERP SYSTEM
Infor ERP System21

SOLUTION
Document Management

from a purely paper based system of purchasing approval to an electronic system.

Cobwebb Document Management combined with System21 facilitates an end to end solution, from creating the purchase order to receipting the goods, scanning and automatic matching as well as providing a workflow to approve, reject or escalate purchase invoices. Once approved, the purchase invoice is automatically transferred to the ledger.

Being a multi-site company, electronic workflow was essential to speed up and reduce the complexity involved with purchase invoice approval.

By achieving the primary requirement of converting from a purely paper based system of purchasing approval to an electronic system, Orbis Protect have now been able to put in place reporting and KPI's to ensure senior management have full visibility of the Accounts Payable process.

THE NEXT STEP

The Accounts Payable process is just one process that benefits from an electronic solution. Accounts Receivable, Proof of Delivery and Sales Order Processing are all areas where companies can achieve process efficiency gains and cost savings.

ABOUT COBWEBB COMMUNICATIONS

Cobwebb Communications Ltd. has been providing paperless process management solutions for the IBM mid-range servers since 1986. A complete IBM i Document Management Solution, the **Cobwebb Document Management** suite of products allows the capture, creation, distribution and archiving for documents electronically and directly from your ERP system.

PARTNERS

KOFAX Partner   IBM Registered Business Partner   infor   UiPath   indigo   EPHESOFT